

## Fees for Landlords

### Letting and rent collection 10%

- Marketing your property,
- Finding tenant(s) and negotiate terms
- Arranging the tenancy agreement
- Arranging inventory
- Collect the rent and account each month to you for the rent received

### Property Management 6%

- Arranging payment of bills if required
- Drawing up statements
- Arranging transfer of utilities
- Organising all relevant legal inspections (gas safety, electrical safety etc)
- Conducting an annual property inspection
- Recording Gas Safety Records renewal dates/tenancy renewal dates
- Arranging for repairs and maintenance when needed
- Carrying out a full inventory and handle check-in and Check-out processes

### Comprehensive Management & Letting Service 12%

- Everything in the Lettings and Management services above

### Platinum Management & Letting Service 16%

- Everything in the Comprehensive services above & inclusive of the below additional fees, charges & other fees except:
  - Personal tax return

## Additional fees and charges

Beginning of the Tenancy:

See above fees depending on levels of service

- |   |                    |
|---|--------------------|
| ● Tenancy Agreement and Administration: | £235               |
| ● Tenancy Deposit Registration Fee:     | £50                |
| ● Tenant Reference Fee / per Tenant:    | £50                |
| ● Pre-Tenancy Clean:                    | (Quote on Request) |
| ● Inventory Report:                     | (Quote on Request) |

During the Tenancy:

- Tenancy Renewal Agreement and Administration: £120
- The letting Fee at 10%. Payable at beginning of subsequent tenancy terms.
- The Management Fee at 6% payable on a monthly basis for the term of the tenancy.
- The Comprehensive Management & Letting Service: 8% payable at beginning of subsequent tenancy terms and 4% payable on a monthly basis for the terms of the tenancy.
- The Platinum Management & Letting Service at 18% payable at beginning of subsequent tenancy terms.



End of The Tenancy

- Check Out Report: (Quote on Request)

**Other Fees if applicable**

Court Attendance:	£120/hour
Additional property visits:	£100
Deposit Dispute Fee:	£300
HMRC Accounting for Non-Resident Landlord:	£60
Service of Notice:	£60
Processing Agent:	£250
Personal Tax Return:	(Quote on Request)
Landlord License Admin Fee:	£220
Arranging key cut:	£20

**All Fees are quoted per property and are EXCLUSIVE of VAT.**